

CONSTITUTION AND RULES OF THE  
SOUTH AFRICAN SF CLUB.

1. NAME: The name of the club is 'South African SF Club', abbreviated as SFSA. (Hereinafter known as the Club.)
2. REGISTERED OFFICE: The registered office of the Club shall be situate at 1208 Carter Ave., Queenswood, Pretoria, or at such other place as the Committee may from time to time determine.
3. OBJECTS: To promote interest in all aspects of Science Fiction, dissemination of information concerning the above and promoting of such purposes as may advance the appreciation of Science Fiction.
4. MEANS:
  - a. The Club shall carry out its Objects by lectures, discussions, publications, exchange of information and/or exhibitions and/or by affiliation sharing of knowledge or otherwise with any society, person, company or club.
  - b. The money required for the purpose of carrying out the Objects shall be raised by subscriptions, entrance fees and sale of publications, badges and other articles.
5. MEMBERSHIP: The Club shall consist of unlimited membership of the following classes:
  - a. Ordinary, being persons who pay an annual subscription of TWO RAND, or any other amount as agreed upon by the Committee.
  - b. Life, being persons who pay a life subscription of TWENTY RAND.
  - c. Affiliated, being Science Fiction clubs who pay an annual subscription of FIVE RAND or any other amount as agreed upon by the Committee.
  - d. Honorary, being persons specially elected as such by the Committee, without payment of any subscriptions, on the grounds of some outstanding service to the Club or to the advancement of Science Fiction.
6. SUBSCRIPTIONS:
  - a. Each person, not a scholar, shall pay an entrance fee of ONE RAND on registration as a member. Scholars shall pay an entrance fee of FIFTY CENTS.
  - b. Subscriptions of Ordinary or Affiliated members shall be payable in advance on the first day of October each year. Persons who register during the year shall pay such pro rata amount as agreed upon by the Committee.
  - c. Life Members' subscriptions shall be payable in full with their application for such membership.
  - d. If so desired by a member, his/her spouse may be registered as a member on payment of the entrance fee.
7. ADMISSION TO MEMBERSHIP: Any person, society or club desirous of becoming a member must submit a completed prescribed application form, entrance fee and prepayment of first subscription to the Secretary of the Club. Granting or refusal of membership shall be at the sole discretion of the Committee, who shall not be required to give reasons for refusal of membership. On admission, the member shall be bound by this Constitution and Rules and any amendment thereto.
8. TERMINATION OF MEMBERSHIP: Membership of the Club shall be terminated in the following events:
  - a. On a member's written resignation.
  - b. On failure to pay subscriptions for more than three months, after final written notice.
  - c. On a member conducting himself to the detriment of, or using the Club to further private interests in opposition to, the Objects of the Club, his membership shall be terminated at the discretion of the Committee.

9. PRIVILEGES: Members shall be entitled to the following:
    - a. To receive notices of all meetings, copies of all publications issued by the Club and to attend lectures.
    - b. To attend, participate and to vote at all General Meetings of the Club and to be elected as Committee Members.
  
  10. COMMITTEE: The Committee shall control and manage the Club and shall be composed of the following officers: Chairman, Vice-Chairman, Secretary, Treasurer, Newsletter Editor, Sub-Editor and two members' representatives, all elected annually at the Annual General Meeting. The Committee shall have the power to co-opt not more than two additional members, and shall also have the power to appoint Special Committees for special purposes. The Special Committees shall have no executive powers, must always report to the Committee and shall be bound by the terms of their appointment.
  
  11. DUTIES: In addition to the duties assigned to them, the Committee shall perform the following duties:
    - a. The Chairman shall preside at all meetings of members and at all functions of the Club.
    - b. In his absence, the Vice-Chairman shall act. In the absence of both a member shall be chosen by the meeting.
    - c. Correspondence, notices of meetings and minutes of meetings shall be conducted by the Secretary.
    - d. Financial transactions, receipts, banking of money and books of account shall be the responsibility of the Treasurer, who may be the same person as the Secretary.
    - e. Newsletters, publications and bulletins shall be prepared and issued by the Editor and Sub-Editor.
  
  12. NOMINATIONS AND ELECTIONS:
    - a. Nominations must be by not less than two members present at the Annual General Meeting and with the acceptance of the candidate.
    - b. If the number of candidates equals the number of offices, they shall be declared elected. If the candidates exceed the offices a majority vote by a show of hands shall decide.
    - c. Officers shall be elected for one calendar year or until another has been elected and installed in his place. Any vacancies occurring between Annual General Meetings may be filled by the other members of the Committee.
    - d. Retiring officers shall be eligible for re-election.
  
  13. MEETINGS:
    - a. The Annual General Meeting of members shall take place in, or as near as possible, October each year, but other General Meetings shall be called from time to time.
    - b. Notice of General Meetings shall be in writing.
    - c. Ten members present in person shall form a quorum.
    - d. Voting shall be by a majority show of hands. In the event of a tie, the presiding officer shall have a casting vote in addition to his normal vote.
    - e. The Committee shall meet as often as necessary for carrying out the business of the Club.
    - f. No business shall be conducted unless there is a quorum present. A quorum shall consist of three members.
  
  14. SIGNING AUTHORITY: All withdrawal forms shall be signed by the Treasurer and/or the Chairman, Vice-Chairman or Secretary. The Club shall maintain a Savings account where all money received on behalf of the Club shall be banked.
  
  15. AMENDMENTS: The Constitution may be altered or amended at any General Meeting by two-thirds vote of members present.
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